

INVERGARRY PRIMARY SCHOOL – PARENT COUNCIL

MINUTES OF MEETING HELD ON THURSDAY, 11TH SEPTEMBER 2014, 6.30 PM

Present:	Mrs Kim Bentley Mrs Marion Riddle Mrs Irene Rodgers	Mrs Julie Gilchrist Mr Clem Farnan Mrs Gayle Rand	Miss Maria MacRae Ms Lesley McNeill Mrs Dee Collins
Apologies:	Mr Bill Clark Ms Soraya Barreno	Mrs Tracey MacCallum Mrs Lauren Grant	Ms Katherine Douglas

Minutes of Last Meeting & Matters Arising

Maria opened the meeting and welcomed Kim to the Parent Council.

Minutes read and agreed.

Bank Accounts

PC Account balance £1,130.31.

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PE Transport Donation

Maria successfully applied to the trust for a grant of £2,967.00. This is to cover the 14 weeks swimming lessons transport, 4 x term time trips and the school summer trip last June.

Parent Council Fund Raising Event

The funds raised from the Beetle Drive now need to be paid to the school to cover the entry fee to Landmark (school trip last June).

School Sign and Gate

Julie will chase up regarding a new small gate and the best type of product to use on the existing sign/gate to protect the wood.

Action: Julie

Lochaber Area – After Schools Activities

Following on from the last meeting where it transpired that Invergarry School wasn't being included in the mail shots for the after school's sporting activities, Kim has agreed to chase this up with Alison Martin.

Action: Kim

AGENDA

School Improvement Plan

A copy of the Standards and Quality Report (June 2014) was sent out to all parents/carers at the end of last term. This helps form the basis of the School Improvements Plan (SIP) – a three year plan to 2017. Kim shared the school's proposals for the SIP, giving outlines for areas such as:

- a) Maths – To build upon existing program
- b) Skills – Developing pupil's skills for learning & life
- c) Nursery to P1 Transition – To review and update policy
- d) Global Citizenship – Using existing Eco-Schools Project and stretching this out to encompass the Global Citizenship. Other areas to link this up to include assemblies, Circle-Time discussions, Fair Trade Week, and Rights Respecting Schools Awards.

Kim will write to parents once the initial work on the SIP document is complete.

Maria suggested that the school could once again collect the plastic milk bottle lids to link into Global Citizenship. 'Lush' in Inverness collect them in now.

Arts Theme Week

For the last week in October, the school is planning an 'Arts Theme Week' – with expressive/visual arts for primary ages and drama for the nursery children. There was a brief discussion surrounding local resources that may be approached. Kim will try and contact the Room 13 Artist from Caol to see if they can make a visit to the school, and also to ask Jane Strachan if she could join in. Lesley has said that her father is willing to come to the school to share his knowledge.

Action: Kim, Lesley

After Schools Club (Garry MacKay)

School Sports Co-ordinator, Garry MacKay, has emailed Maria regarding setting up an After Schools Activity Club, and to notify the Parent Council regarding courses available to enable parents to help run this type of club (Multi Skills & Sports Award). Dee has expressed an interest in doing this or something similar, with assistance from other parent helpers, for children in the P1 – P7 age group. Maria to put Dee in touch with Garry.

Action: Maria, Dee

School Buildings Plan

Kim has not been notified of any schedules/dates for buildings works for the school, and the feasibility study has also not been carried out. Kim will try to find out when this is to be done.

During the summer holidays the bell tower was repointed.

Some of the trees/Rhododendrons have been cleared from the school grounds recently.

Maria has notified the MUGA company that the proposed works are now on hold pending improvements on the school buildings.

Action: Kim

School Photographs

School photographs have been taken every other year previously, these are now overdue. Parents have requested that these be carried out annually if possible. Elizabeth is contacting Tempest to book a date.

AOB

Nursery Snack Funding

There now has to be fundraising in place for nursery funds – this is not to be specifically for snacks. The school will carry on as present until the new directive for this is implemented.

School Website

The website is very out of date. Clem will be updating this shortly.

Action: Clem

20mph Flashing Lights

The flashing lights on the A87 are out of sync with the new nursery school times. Kim will contact the council to ask for this to be altered.

Action: Kim

Glengarry Produce Show

Gayle expressed thanks for all the entries submitted by the school. People who attended the show remarked upon the children's work and how nice it was to see.

Invergarry Railway

Following the school's visit to the proposed Invergarry Railway Museum site last spring, the organisers have asked if the school would like to come back. Gayle to contact them to pass on Kim's details.

Action: Gayle

Parent Council Accounts

Following on from the AGM, a correction needed to be made to the PC Accounts. This has now been done and new accounts produced. These now need to be audited externally. Gayle will forward correct paperwork to Maria & Dee.

Action: Gayle, Maria, Dee

Pantomime/Christmas

This year's pantomime is 'Aladdin' at Eden Court. The afternoon showing on Friday, 12th December has been booked, letters will be going out to parents this week.

A Christmas concert is again being planned for this year. It was agreed that hampers should again be raffled off as a fund-raising exercise for the P6/P7 residential trip.

Next Agenda

Kim requested that a standing item of 'Head Teacher Report' be placed on the next and subsequent agendas.

Action: Gayle

DATE OF NEXT MEETING

Thursday, 20th November 2014, 6.30pm.

No further business, meeting closed at 8.15pm.